

Board of Christian Education



AGENDA

- Call to Order
- Opening Prayer – Debbie Reiling
- Roll Call
- Approval of Meeting Agenda
- Public Comment (*Participants must adhere to Public Comment Rules*)
- Library and Book Fair Presentation – Librarian Mrs. Semroska
- Approval of Previous Meeting Minutes
- Principal's Report - Zach Brewer
 - Enrollment Update
 - Construction Update
 - Music Program Follow Up
 - Iowa Testing Follow Up
- ECE's Report – Marilyn Fingerlin
 - Enrollment Update
 - Can Food Drive Update
- Committee/Board Member Report(s)
 - Constitution/By Law – Debbie Reiling
 - PPCC – Zach Brewer/Rod Clark
 - PTL – Sadie Hruby/Laurie Brinegar
- Unfinished Business
 - Final 2009/10 Registration Budget Review (New Format)
- New Business
 - International Exchange Student Program – Zach Brewer
 - Library Book Selection Policy – Debbie Reiling
 - BCE 2009/10 Goal Setting and Adoption of Goals – Rod Clark
 - Continuing Education Reimbursement Program and Update – Zach Brewer/Rod Clark
 - 2008-2009 Policy Review Committee – Rod Clark
- Executive Session (Closed to the Public)
 - Approval of August 2009 Executive Session Minutes
 - Personnel Update
 - Complaint Investigation Resolution
- Calendar (Future Agenda Items)
- Closing Prayer – Debbie Reiling
- Adjournment

September 14, 2009

6:00 P.M.

Zion Lutheran
Church/School
1400 Skeel St.

School Library

**ZION LUTHERAN CHURCH AND SCHOOL
BOARD OF CHRISTIAN EDUCATION
SEPTEMBER 14, 2009**

Call to Order: Chairman Rod Clark called the meeting to order at 6:00 p.m.

Opening Prayer: Debbie Reiling opened the meeting with prayer.

Roll Call: Present Andrew Boernke (by telephone), Zach Brewer, Debbie Reiling, Rob Michel, Rod Clark, Laurie Brinegar, Marilyn Fingerlin, Sadie Hruby, and Daniel Bargmann.

Approval of Meeting Agenda: A motion was made by Rob Michel and seconded by Daniel Bargmann to approve the meeting agenda as presented. Motion approved.

Public Comment: Mr. and Mrs. Chockley were guests at this meeting. A thank you was received for putting our board information on the website and for giving them the opportunity to be more involved.

Library Book Fair Presentation: No report

Approval of Previous Meeting Minutes: A motion was made by Rob Michel and seconded by Sadie Hruby to approve the previous meeting minutes as presented. Motion approved.

Principal's Report: Please see Mr. Brewer's report included with these minutes and his report also included: We are \$62,000 below projection but are not making the payment of \$10,000 yet. He has currently started working with "U.S. Filing Services", a grant writing company out of Las Vegas, NV. He will front the money if we get hoaxed. The bulk of the money would go toward technology. Please keep the grant process in prayer. Construction has begun, Phase I.

Mrs. Bell did get her policy for attendance of programs out to the students. Mrs. Brinegar had discussion on the policy Mrs. Bell sent out, it stuck out that if you are sick your grade would not be affected as much. Mr. Brewer will be checking with Mrs. Bell on her meaning.

The Iowa Basic Skill Test, Mr. Brewer and Mrs. Brinegar are working on it at this time. Mr. Brewer will get back on this and the ITBS.

ECE's Report: Please see Marilyn Fingerlin's report included with these minutes and her report also included: We lost 3 three year olds when Mrs. Trabert left. It has been a smooth transition with Mrs. Rock and Jacquelyn Heideman.

The can food drive is going well. The Junior Honor Society will help gather the donations by the end of next week.

The pre-school will be doing pictures on their own and offering a Christmas background choice. Mrs. Rock will start taking classes next year.

Committee/Board Member Reports:

Constitution/By-Laws Committee: Debbie Reiling reported that they are still meeting. There were no new developments to report.

PPCC Update: Rod Clark, Zach Brewer and Marilyn Fingerling reported that the PPCC minutes cannot be handed out because they are not approved. Per Bryce Alexander any board chairs attending will need to update their boards with verbal reports from the last meeting. After the minutes are officially approved they will send them out if we get them in time for the meeting.

Also, Valley Bank and Trust in Brighton are having financial issues so the church is looking at changing accounts to two other banks and splitting up accounts.

PTL Update: Sadie Hruby and Laurie Brinegar reported that the PTL budget is way better (\$3,596.00) that was previously thought. They will be cutting the school a check for the remainder of the money that was promised for school furniture and expansion. Fundraiser Update: The Carnival will be on September 25th, they will be selling Yankee candles and the Verbeeks are helping to sponsor a flower sale in the spring. There is not a silent auction with the carnival because believe it would be harder to get donations so close to the last carnival. They will be doing away with the "Back to School Breakfast" and will do an ice cream social to try to encourage more parents to attend meetings. There was discussion on whether the PTL would like the PTL's information and upcoming dates on the school website. Sadie Hruby will ask Dee Dee for her input.

Unfinished Business:

Registration Budget: Laurie Brinegar has a sheet from Mr. Wischmeyer that went on back of the school tuition sheet that explains what our registration budget money goes toward. She will get that to the board for review and future use. Laurie Brinegar noted that Andrew needs to get working on the matrix for church assistance to tuition. Andrew will get with Zach Brewer by email to let him know when they can get together. Debbie Reiling thanked Laurie Brinegar for the friendly reminder.

A motion was made by Rob Michel and seconded by Debbie Reiling to adjourn to the Board Devotions. Motion approved.

A motion was made by Rob Michel and seconded by Daniel Bargmann to re-open the meeting. Motion approved.

New Business:

International Exchange Student: Mr. Brewer talked about being contacted by the International Exchange Student program in regard to having an exchange student program. They pay \$800.00 per month for two months and a \$500.00 per month stipend goes to the host family. The exchange students have a basic foundation of English, their work is not graded and they are here for the experience. Mr. Brewer will go forward with getting more information on this issue. Mr. Brewer will come back with more information on the student exchange program and ask about criteria for host families.

Student Teacher Program: Mr. Brewer has also been contacted by Mr. Krominga (Concordia/Seward, NE) inquiring in regard to student teachers here at Zion. They would also need host families and the board agreed they should be church members. Call for support from the board. Liability for student teachers on Concordia end. A statement of support was presented that we allow Zach Brewer to move forward with the eight week student teacher program for the 2009/10 school year. No objections were received.

Library Book Selection Policy: We will use the "Challenged Materials" policy already in the BCE manual. Specifically for the classroom but it will also be used for the library. As for the semi-annual Scholastic book fairs, Mr. Brewer and possibly one of the pastors will look at what is sent and pull any books or items they feel are questionable. Ultimately it is the parent's responsibility to monitor the books their children are bringing home and if it is questionable for their personal preferences.

Goal Setting: Goals should be tangible, something to measure them by.

1. Through policy making and building relationships in tangent with the staff of Zion Lutheran School we will help to promote through evangelism bringing twenty (20) pre-churched families into Zion Lutheran Church's membership rolls.
2. To work toward exceeding the enrollment target for the 2009-2010 of 282 for the kindergarten through 8th grades. Also, working toward exceeding the goals for enrollment for the 2010-2011 school years of 300 students for kindergarten through 8th grades.
3. To increase community advertising of Zion's spiritual and educational benefits. This can be achieved by showing how we are a top school in the area, our Iowa Tests of Basic Skills results and the benefits of a Christ centered education.

Continuing Education Update: Initial discussion included talk about giving monies to teachers who may leave. One more request was received by the BCE for assistance from Ms. Kristen Lee. Ms. Lee is working toward her Master's Degree and is taking 12 credit hours this semester. Her costs for 12 credit hours at \$320.00 a credit hour are approximately \$3,800.00. Discussion on Ms.

Heideman's request for \$777.20. Motion made by Debbie Reiling and seconded by Daniel Bargmann to pay Michele Heideman in full for her expenses because it is a required course for preschool and to table Kristen Lee's request until the October meeting to find out for sure how much money we do have in the budget for this expense. Motion approved.

2008-2009 Policy Review Committee: We need someone to go through and pull out anything that was a policy change over the last year. We volunteered Sadie Hruby, she accepted and we are grateful.

Rob Michel made a motion and Daniel Bargmann seconded to adjourn to Executive Session. Motion approved.

Rob Michel made a motion and Daniel Bargmann seconded to adjourn from Executive Session. Motion approved.

Motion made by Rob Michel and Daniel Bargmann seconded to adjourn the Regular meeting at 9:25 p.m. Motion approved.

Respectfully submitted,

SIGNED COPY ON FILE

Debbie Reiling
Board of Christian Education Secretary