

## Table/Chair Rental Agreement

Request for Use: All requests for use of Zion's property must be made through the Church Office. Requests should normally be received no less than ten (10) days prior to the date desired.

Fees for Use: Fees for use of Zion's property must be *paid at the time of request for use*. Rental fees for brown wooden rectangular tables are \$10/table. Rental of the folding metal non-cushioned chairs is \$1/chair (free with table rental – 8 chairs per table). A deposit of \$20 per table rented is also required (returned when tables are returned in the same condition as rented).

### AGREEMENT:

I will hold Zion Lutheran Church & School, the individual members, officers, agents, and employees, free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use of Zion's property. I certify that I will be personally responsible on behalf of the applicant for any damages sustained by the Zion's property through the use of said property by the applicant. I will return the property in the condition it was when I rented it.

Signature of responsible person \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell \_\_\_\_\_

Number of Chairs \_\_\_\_\_ Number of Tables \_\_\_\_\_

Date Needed: \_\_\_\_\_ Time of Pick-up Desired: \_\_\_\_\_

Date to Return: \_\_\_\_\_ Time of Drop-off Desired: \_\_\_\_\_

Rental Paid \_\_\_\_\_ Deposit on File \_\_\_\_\_

Custodians Notified (date) \_\_\_\_\_

(who will handle pick-up) \_\_\_\_\_

(who will handle drop-off) \_\_\_\_\_

Notes on the condition of tables/chairs at pick-up \_\_\_\_\_

Notes on the condition of tables/chairs at drop-off \_\_\_\_\_